

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JUNE 12, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Matt Boettger

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$11,242.57 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Rodas motioned, seconded by Gillund to approve the May 8, 2023, May 16, 2023 and May 30, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 6/2/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Land Parcel; (5e) – 2022 CCR Report; (5f) – Lyon County News Release

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$95,529.17 (as listed on the check register summary), to approve the payment of \$20,414.55 (as listed on the payroll check register) and to approve the payment of \$11,242.57 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: 2022 FINANCIAL DRAFT REPORT

Rodas motioned, seconded by Gillund to approve the City of Minneota Annual Financial Draft Report for the year ending December 31, 2022 as presented. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to transfer \$17,159 from the Capital Outlay Fund to the General Fund. MOTION PASSED UNANIMOUSLY

ITEM 9: RESOLUTION 23-08

The Council reviewed the Minneota Fire Department Relief Association Annual Financial Report for the year ended December 31, 2022. The report is strictly informational and does not require action by the Council. Gillund motioned, seconded by Koppien to adopt Resolution 23-08 accepting a donation from the Minneota Firemen Relief Association in the amount of \$60,000 and earmarking the funds for Minneota Fire Department needs. MOTION PASSED UNANIMOUSLY

ITEM 10: ORDINANCE 23-01

After reviewing Ordinance 23-01, an ordinance establishing truck routes, Gillund motioned, seconded by Koppien to consider other options prior to designating final truck routes. MOTION PASSED UNANIMOUSLY

ITEM 11: CABLE FRANCHISE

Gillund motioned, seconded by Rodas to adopt Midcontinent Communication Ordinance #746 to extend the term of the franchise to expire 10 years after passage. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS

Reisdorfer motioned, seconded by Rodas to approve all Zoning Permits as listed below:

- a) Dawson, Don – 308 N Monroe Street – 16’ x 12’ x 8’ Utility Shed
- b) DeSmet, David – 402 N Monroe Street – 16’ x 16’ concrete patio
- c) Heggeseth, Dennis – 408 N Madison Street - 16’ x 24’ x 9’3” Garage
- d) Moe, Charles – 303 E Lyon Street – 24’ x 8’ x 6-8’ lean-to

ITEM 13: VIETNAM MEMORIAL & HISTORY CENTER

Rodas motioned, seconded by Reisdorfer to promote and support “Vietnam Brotherhood”, a PBS Postcard series episode showcasing the Vietnam Memorial History Center and future showing at the Minneota Public Library. MOTION PASSED UNANIMOUSLY

ITEM 14: REHAB LOAN

Koppien motioned, seconded by Gillund to write off non-collectible rehab loan in the amount of \$2,866.69 between the City of Minneota and Jon Opdahl. MOTION PASSED UNANIMOUSLY

ITEM 15: WATER CONSERVATION

Gillund motioned, seconded by Koppien to post website, Facebook and Nixle announcements encouraging residents to be proactive in conserving water usage. MOTION PASSED UNANIMOUSLY

ITEM 16: GOLF CART LICENSE

Koppien motioned, seconded by Rodas to not make changes to the City’s golf cart license requirements for slow moving vehicle signs due to MN State Statute provisions. MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for July 10, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved July 10, 2023